FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00146764-C **Type of Permit:** FILMING **Release Date:** 01/10/2019

Production Company AT SWIM, INC & MILK AND HONEY

Insured Company Name AT SWIM, INC & MILK AND HONEY

Contact Phone No. 1 323-456-4440
Contact Phone No. 2
Fax
Address 4401 WILSHIRE BLVD, 4TH FLOOR
LOS ANGELES, California 90010

Production Title SHISEIDO

Type of Production Commercial - Standard

Producer Riki Sakai

Director Scot Satto

1st AD Wurata Osaki

Production Manager Marthinus Lamprecht

FilmL.A. Coordinator CJ Leavens

Location Manager Sharon Smith-Herring
Primary Phone Mobile - 310-926-3700
Secondary Phone

Location Assistant TBD TBD
Primary Phone Mobile - 555-555-5555
Secondary Phone

Fees

Posting 600	$138.00
Posting 1200	$828.00
Notification Charge	$680.00
LA CITY LANE AND STREET CLOSURE FEE	$312.00
FILMLA NON-REFUNDABLE FILM PERMIT RIDER FEE	$109.00
LA CITY DWP - JOHN FERRARO BLDG	$1,500.00
FILMLA MONITOR FEES	$160.00
LA CITY GSD COST RECOVERY LEVEL TWO	$410.00
LAPD SECSD OFFICERS	$328.00
LA CITY DWP MONITOR	$200.00

Total Permit Fee $4,665.00

Number of Locations 4

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Summary Information — Location

Permit Number	F00146764-C	**Location Manager**	Sharon Smith-Herring
Production Company	AT SWIM, INC & MILK AND HONEY	Primary Phone	Mobile - 310-926-3700
Insured Company	AT SWIM, INC & MILK AND HONEY	Secondary Phone	
Production Title	SHISEIDO		

Location Address 333 S Boylston St, Los Angeles, CA, 90017

Location Type Club

Location Description CLUB

Film Dates 1/11/2019 - 1/11/2019 11:00 - 23:59 1 day

Open or Closed to the Public Closed

Generic Conditions
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
Community Survey Obtained
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached document Atswim inc, Sharon Herring, 12-31-18.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	6
Cast/Crew vehicles	30
Motor Homes	1
Vans	3

Personnel on Location

Type	Quantity
Cast	5
Crew	60
Extras	60
Spot Check	1

Filming Activities Atmospheric Smoke Effects; Interior party scene; Walk and talk;

Jurisdiction **Political:** Los Angeles City - Council District 01 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 634 **Grid:** E3

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Summary Information — Location

Permit Number	F00146764-C	**Location Manager**	Sharon Smith-Herring
Production Company	AT SWIM, INC & MILK AND HONEY	Primary Phone	Mobile - 310-926-3700
Insured Company	AT SWIM, INC & MILK AND HONEY	Secondary Phone	
Production Title	SHISEIDO		

Approvals LOS ANGELES CITY POLICE DEPARTMENT — Irene Martinez

Coordinator Note Rider A created to release remaining locations.

Coordinator Note Rider B created to release remaining locations.

Coordinator Note Rider C created to release remaining locations and add a downtown grid.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Other Location
412 S Boylston St, Los Angeles, CA, 90017

Posting "No Parking" signs
CANCEL THE FOLLOWING POSTING:
W/S BOYLSTON ST, W 3RD ST - W 4TH ST
N/S 4TH ST, S BOYLSTON ST - S BIXEL ST

Approximate Footage 901 - 1200 **Log Number** 228220

Date(s) 1/9/2019 to 1/9/2019 **Time(s)** 07:00 to 17:00

Posting "No Parking" signs
W/S BOYLSTON ST, W 3RD ST - W 4TH ST
N/S 4TH ST, S BOYLSTON ST - S BIXEL ST

Approximate Footage 901 - 1200 **Log Number** 228322

Date(s) 1/11/2019 to 1/11/2019 **Time(s)** 00:00 to 00:00

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Summary Information — Location

Permit Number	F00146764-C	**Location Manager**	Sharon Smith-Herring
Production Company	AT SWIM, INC & MILK AND HONEY	Primary Phone	Mobile - 310-926-3700
Insured Company	AT SWIM, INC & MILK AND HONEY	Secondary Phone	
Production Title	SHISEIDO		

Location Address	200 N Spring St, Los Angeles, CA, 90012
Location Name	LOS ANGELES CITY HALL
Location Type	Government Building/Facility
Location Description	LOS ANGELES CITY HISTORIC GOVERNMENT BUILDING.
Film Dates	1/11/2019 - 1/11/2019 11:00 - 15:00 1 day
Open or Closed to the Public	Closed
Generic Conditions	*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee. All travel lanes and bike lanes shall be closed per the WATCH manual. Equipment staging and vehicles may park on one side of the street only. Must comply with attached conditions Must Maintain 5' Clearance on Sidewalks/Walkways Must maintain local/emergency access No cast or crew parking on area streets No interference with merchant activity. Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public. Traffic Officers Required Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.
Please see attached documents	146764_FULL_NB_SPRING_TEMPLE_1ST_ detour (1).pdf City_Hall_Special_Conditions_2018.pdf Downtown Filming Guildelines 2010.03.01.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	6
Cast/Crew vehicles	30
Generator	1

Personnel on Location

Type	Quantity
Cast	5
Crew	35
Extras	4
FilmL.A. Monitor(s)	1

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Summary Information — Location

Permit Number	F00146764-C	**Location Manager**	Sharon Smith-Herring
Production Company	AT SWIM, INC & MILK AND HONEY	Primary Phone	Mobile - 310-926-3700
Insured Company	AT SWIM, INC & MILK AND HONEY	Secondary Phone	
Production Title	SHISEIDO		

Motor Homes	1	LAPD SECSD Officer(s)	1
Picture vehicles	1		
Vans	3	Off-Duty/Retired LAPD Officer(s)	2

Filming Activities Camera on sticks; Exterior Dialogue; Handheld equipment; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard; Camera equipment on steps/sidewalks; Talent walking down Spring St. steps into parked car on curb; Requesting to temporarily relocate bus stops ; 18 K Light;

Jurisdiction **Political:** Los Angeles City - Council District 14 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 634 **Grid:** G3

Location Notes IF REQUESTING LANE CLOSURE ON SPRING ST:

COMPANY MUST CLOSE BOTH NORTHBOUND LANES OF SPRING ST TO ALL CIVILIAN BUSES AND TRAFFIC. THE SINGLE LANE PORTION (CLOSEST TO FIRST STREET) AND THE NUMBER ONE LANE OF THE TWO LANE PORTION MUST REMAIN OPEN AT ALL TIMES FOR SHERIFFS BUSES TO ACCESS THE COURT BUILDING. EQUIPMENT MAY ONLY BE PLACED IN THE CURB LANE OF THE TWO LANE PORTION OF SPRING BETWEEN FIRST AND TEMPLE. AT NO TIME ARE SHERIFFS BUSES TO BE DIRECTED INTO THE ON-COMING TRAFFIC OF SOUTHBOUND SPRING STREET. A TRAFFIC CONTROL OFFICER IS TO BE POSTED AT THE FIRST AND SPRING CLOSURE AT ALL TIMES TO MOVE ROAD CLOSURE SIGNAGE FOR SHERIFF BUS ACCESS.

Approvals

FILML.A. MONITORS	Eric Warczinsky
LAPD SECSD OFFICERS	Hector Graciano
LOS ANGELES CITY DEPARTMENT OF GENERAL SERVICES - SPECIAL EVENTS	Brian Baltazar
FILML.A. CLOSURES	Yulizza Ramirez
LOS ANGELES CITY DEPARTMENT OF PUBLIC WORKS	Jessica Castro
LOS ANGELES CITY POLICE DEPARTMENT	Richard Priest

Coordinator Note COMPANY MUST CLOSE BOTH NORTHBOUND LANES TO ALL CIVILIAN BUSES AND TRAFFIC. THE SINGLE LANE PORTION (CLOSEST TO FIRST STREET) AND THE NUMBER ONE LANE OF THE TWO LANE PORTION MUST REMAIN OPEN AT ALL TIMES FOR SHERIFFS BUSES TO ACCESS THE

NOT A PERMIT

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Summary Information — Location

Permit Number	F00146764-C	**Location Manager**	Sharon Smith-Herring
Production Company	AT SWIM, INC & MILK AND HONEY	Primary Phone	Mobile - 310-926-3700
Insured Company	AT SWIM, INC & MILK AND HONEY	Secondary Phone	
Production Title	SHISEIDO		

COURT BUILDING. EQUIPMENT MAY ONLY BE PLACED IN THE CURB LANE OF THE TWO LANE PORTION OF SPRING BETWEEN FIRST AND TEMPLE. AT NO TIME ARE SHERIFFS BUSES TO BE DIRECTED INTO THE ON-COMING TRAFFIC OF SOUTHBOUND SPRING STREET. A TRAFFIC CONTROL OFFICER IS TO BE POSTED AT THE FIRST AND SPRING CLOSURE AT ALL TIMES TO MOVE ROAD CLOSURE SIGNAGE FOR SHERIFF BUS ACCESS.

Coordinator Note 1 FILML.A. MONITOR REQUIRED:
1/11/2019, 1000-1500

1 LAPD SECSD OFFICER REQUIRED:
1/11/2019, 1100-1500

Coordinator Note *LAYOUT BOARD MUST BE PLACED UNDERNEATH ALL EQUIPMENT AND CABLE RUNS.
*NO PLUGGING INTO HOUSE POWER AT ALL.
*PROTESTS/EVENTS MAY OCCUR WITHOUT NOTICE. PRODUCTION MAY NOT INTERFERE WITH THEM.
*COMPANY MAY NOT ENTER THE BUILDING.
*NO ACTIVITY IS ALLOWED ON WALKWAYS FROM THE SPRING ST STEPS GOING SOUTH.
*MAY NOT USE SPRING ST STEPS GLASS ELEVATOR.
*NO CABLES OR EQUIPMENT CAN BE SETUP IN GRASS OR IN VEGETATION.

Coordinator Note AREAS CLEARED FOR FILM USE:
*SPRING ST STEPS

Coordinator Note Rider A created to release remaining locations.

Coordinator Note Rider B created to release remaining locations.

Coordinator Note Rider C created to release remaining locations and add a downtown grid.

Parking

Base Camp Location Type : Filming Location	**Crew Parking** Location Type : Other Location	412 S Boylston St, Los Angeles, CA, 90017

Posting "No Parking" signs S/S 1ST ST., BROADWAY - SPRING ST.

**POSTING CANCELED. FEES DUE. PRODUCTION NOT ALLOWED TO PARK

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Summary Information — Location

Permit Number	F00146764-C	**Location Manager**	Sharon Smith-Herring
Production Company	AT SWIM, INC & MILK AND HONEY	Primary Phone	Mobile - 310-926-3700
Insured Company	AT SWIM, INC & MILK AND HONEY	Secondary Phone	
Production Title	SHISEIDO		

IN THIS AREA**

Approximate Footage 301 - 600 **Log Number** 228325

Date(s) 1/11/2019 to 1/11/2019 **Time(s)** 11:00 to 22:00

Lane / Full Closure NORTHBOUND DIRECTIONAL CLOSURE SPRING ST., 1ST ST. - TEMPLE ST.

Approximate Footage 0 - 300

Date(s) 1/11/2019 to 1/11/2019 **Time(s)** 11:00 to 15:00

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Summary Information — Location

Permit Number	F00146764-C	**Location Manager**	Sharon Smith-Herring
Production Company	AT SWIM, INC & MILK AND HONEY	Primary Phone	Mobile - 310-926-3700
Insured Company	AT SWIM, INC & MILK AND HONEY	Secondary Phone	
Production Title	SHISEIDO		

Location Address 111 N Hope St, Los Angeles, CA, 90012

Location Name JOHN FERRARO BUILDING

Location Type Office Building

Location Description DWP FACILITY.

Film Dates 1/11/2019 - 1/11/2019 12:00 - 18:00 1 day

Open or Closed to the Public Closed

Generic Conditions

*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
Equipment staging and vehicles may park on one side of the street only.
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular traffic
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic Officers Required
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

Please see attached documents

Filming Conditions & Requirements John Ferraro Building.pdf
Filming Conditions & Requirements John Ferraro Building CARS Office.pdf
Downtown Filming Guildelines 2010.03.01.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	6
Cast/Crew vehicles	30
Motor Homes	1
Vans	3

Personnel on Location

Type	Quantity
Cast	5
Crew	30
Extras	4
Off-Duty/Retired LAPD Officer(s)	1

NO PERMIT

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Summary Information — Location

Permit Number	F00146764-C	**Location Manager**	Sharon Smith-Herring
Production Company	AT SWIM, INC & MILK AND HONEY	Primary Phone	Mobile - 310-926-3700
Insured Company	AT SWIM, INC & MILK AND HONEY	Secondary Phone	
Production Title	SHISEIDO		

Filming Activities Exterior Dialogue; Intermittent pedestrian control; Picture car parked at curb; Talent beauty shots; Filming on sidewalk, exterior only;

Jurisdiction **Political:** Los Angeles City - Council District 14 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 634 **Grid:** F3

Location Notes DWP INSURANCE MUST BE SUBMITTED TO LA CITY RISK MANAGER'S OFFICE.

Approvals

LOS ANGELES CITY POLICE DEPARTMENT	Richard Priest
LOS ANGELES CITY DEPARTMENT OF WATER & POWER	Tracey Yasunaga

Coordinator Note Rider A created to release remaining locations.

Coordinator Note Rider B created to release remaining locations.

Coordinator Note Rider C created to release remaining locations and add a downtown grid.

Coordinator Note Date: Friday, January 11, 2019
Times: 2pm - 6pm
Location: John Ferraro Building (111 North Hope Street, LA, CA 90012)
Type: FIlming

Notes:
- Production has not requested nor been approved for base camp nor crew parking.
- Production will be located on the South end of the DWP entrain way at the streetside of the square potted tree beds, and around the tree beds. Production will add colored flowers to the tree beds.

Parking

Base Camp	**Crew Parking**	412 S Boylston St, Los Angeles, CA, 90017
Location Type : Filming Location	Location Type : Other Location	

Posting "No Parking" signs W/S HOPE ST., 1ST ST. - TEMPLE ST.

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Summary Information — Location

Permit Number	F00146764-C	**Location Manager**	Sharon Smith-Herring
Production Company	AT SWIM, INC & MILK AND HONEY	Primary Phone	Mobile - 310-926-3700
Insured Company	AT SWIM, INC & MILK AND HONEY	Secondary Phone	
Production Title	SHISEIDO		

Approximate Footage 901 - 1200 **Log Number** 228331

Date(s) 1/11/2019 to 1/11/2019 **Time(s)** 11:00 to 22:00

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Summary Information — Location

Permit Number	F00146764-C	**Location Manager**	Sharon Smith-Herring
Production Company	AT SWIM, INC & MILK AND HONEY	Primary Phone	Mobile - 310-926-3700
Insured Company	AT SWIM, INC & MILK AND HONEY	Secondary Phone	
Production Title	SHISEIDO		

Location Address	10 Fwy, 101 Fwy, 110 Fwy, Alameda St, Inclusive (EXCLUDING FREEWAYS/HIGHWAYS, THE OLD BANK DISTRICT & CITY PARKS), Los Angeles, CA, 90012
Location Name	DOWNTOWN LA GRID
Location Type	Grid
Film Dates	1/11/2019 - 1/11/2019 07:00 - 22:00 1 day
Open or Closed to the Public	Closed
Generic Conditions	*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee. All travel lanes and bike lanes shall be closed per the WATCH manual. Exterior filming activity may not exceed a two hour time frame. It is the responsibility of the permittee to be aware of Special Condition areas, which are excluded from this grid location. A complete list of Special Condition areas can be found at www. Filmla.com May not interfere with filming activities of production companies in possession of location-specific permits, previously scheduled special events, or existing construction projects. Must comply with attached conditions Must Maintain 5' Clearance on Sidewalks/Walkways Must maintain local/emergency access No cast or crew parking on area streets No interference with merchant activity. No interference with vehicular or pedestrian traffic No stopping and setting up in residential areas before 7am or after 10pm without prior approval No stopping or setting up in front of merchants or residents without prior approval
Please see attached document	Downtown Filming Guildelines 2010.03.01.pdf

Equipment on Location

Type	Quantity
Picture vehicles	1
Vans	2

Personnel on Location

Type	Quantity
Cast	2
Crew	13

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Summary Information — Location

Permit Number	F00146764-C	**Location Manager**	Sharon Smith-Herring
Production Company	AT SWIM, INC & MILK AND HONEY	Primary Phone	Mobile - 310-926-3700
Insured Company	AT SWIM, INC & MILK AND HONEY	Secondary Phone	
Production Title	SHISEIDO		

Filming Activities Camera in car; Camera on sticks; Drive by; Drive ups & away; Driving shots; Equipment on sidewalk & street;

Jurisdiction **Political:** Los Angeles City - Council District 14 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 634 **Grid:** E4

Location Notes Must Comply with Attached Downtown Conditions.

* THE OLD BANK DISTRICT IS THE AREA BOUNDED BY South Spring St., West 5th St., West 4th St., and Werdin Pl.
Stopping, setting-up and staging are not allowed within these boundaries.

May not interfere with filming activities of production companies in possession of location-specific permits, or with previously scheduled special events, or with existing construction projects.

A film permit does not grant a right to film artwork or trademarked properties, logos or other images. Consultation with legal counsel is recommended if artwork or trademarked properties, logos or images are filmed.

Approvals LOS ANGELES CITY POLICE DEPARTMENT Vincent Aguirre

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NOT A PERMIT

Appointment of Pacific Production Services
As Authorized Agent and Representative

I certify that I am a representative of atSwim Inc. ("Principal") and am authorized to enter into binding contractual agreements on its behalf. I further certify that I am authorized by Principal to appoint other representatives and agents for Principal and to give such representatives and agents authority to enter into and bind Principal to agreements relating to the issuance of and compliance with location film (e.g. theatrical, television, commercial and other motion. picture filming) and still photographic permits, including the permits themselves and any riders to such permits. Acting on behalf of Principal in my capacity as its authorized representative, I appoint Pacific Production Services and it employees and agents ("PPS") as Principal's authorized representatives and agents to apply for location film (e.g. theatrical, television, commercial and other motion. picture filming) and still photographic permits on behalf of Principal through FilmLA, Inc. for any city, county or through any other jurisdictions where FilmLA, Inc. operates, to negotiate, discuss, accept, modify, agree to and bind Principal to the terms and conditions of such permits (including all restrictions and/or community guidelines applicable to any such permit); and to execute such permits on behalf of Principal. Principal understands, acknowledges and agrees that it (and/or its insurer) remains responsible and liable for all obligations imposed by or incidental to any permit or rider issued to Principal signed by any employee or agent of (including any coordinator, runner or messenger used by) PPS. Principal further agrees to comply with the terms and conditions of any such permits and hereby appoints PPS as an authorized representative to facilitate compliance with such terms and conditions following issuance of any such permits and to enter into agreements for Principal with respect thereto. Any person, agency, entity, or organization (including FilmLA, Inc. and any city, county or other jurisdictions where FilmLA, Inc. operates) may rely upon this appointment and need not obtain further authorization for any act described herein. An original or faxed copy of this appointment shall be sufficient, and may be treated as an original for your purposes. The appointment may be revoked by Principal at any time in writing delivered to FilmLA, Inc., but in any case shall expire one (1) year from the date of execution set forth below.

I declare under penalty of perjury under the laws of the State of California that I am authorized to appoint PPS as agent for Principal, and based upon that authority I hereby appoint PPS as Principal's agent as set forth herein.

Date: 12/31/2018

Representative's Signature

Sharon Herring

Representative's Name (Please Print)

Location Manager

Representative's Title (Please Print)

atSwim Inc.

Name of Principal (i.e. company name) (Please Print)

717 N. Highland Ave., Ste. 22

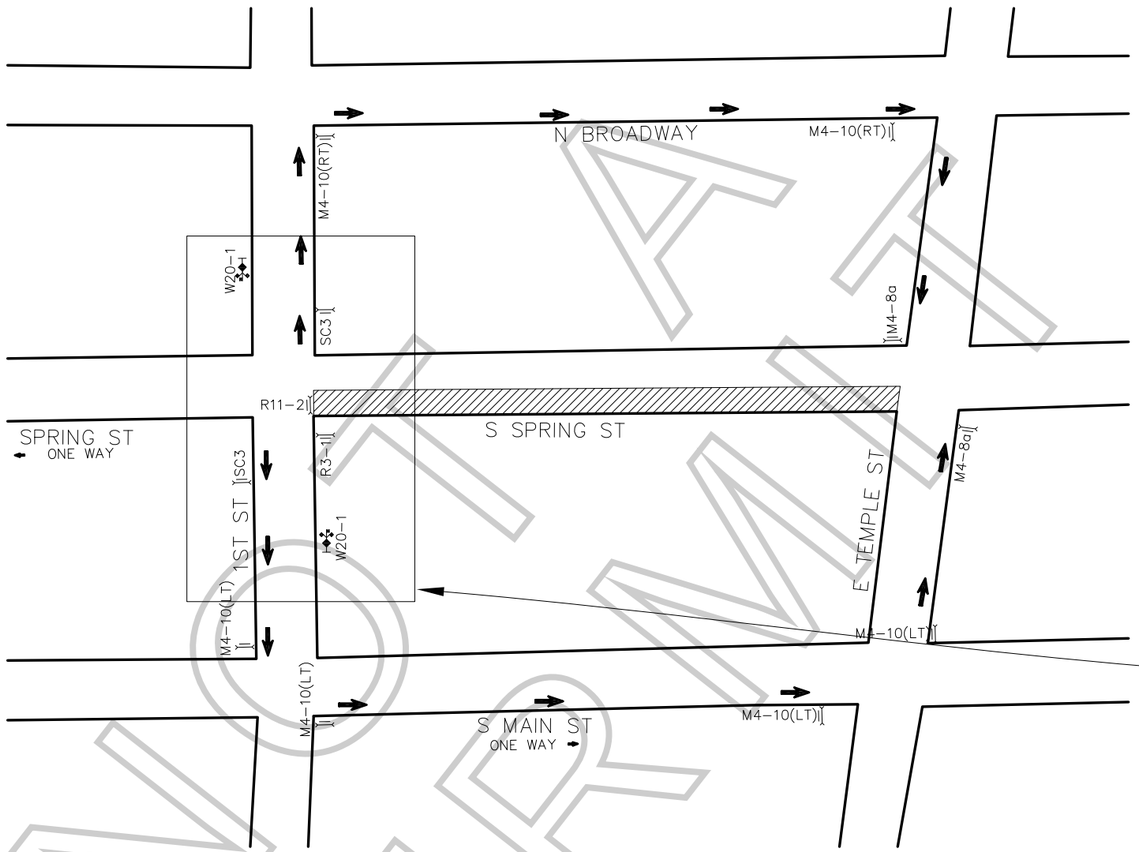
Los Angeles, CA, 90038

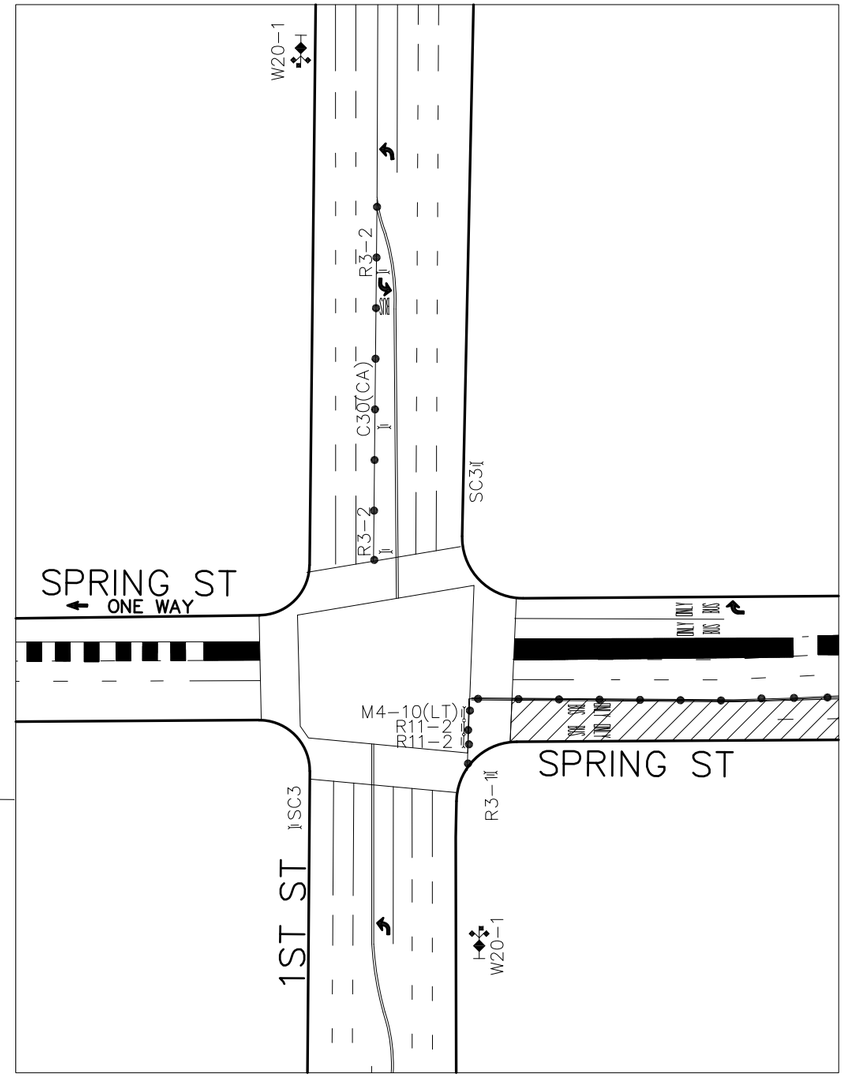
Principal's Mailing Address (Please Print)

(323) 456 4440

Principal's Phone Number (Please Print)

Pacific Production Services
Eric Nichols, President
1481 E. 4th Street
Los Angeles, CA 90033
Ph. 323-260-4777 Fx. 323 415 6180





NOT A PERMIT

LEGEND:

- ADVANCE WARNING SIGN
- SIGN ON TYPE I BARRICADE
- TRAFFIC CONE 28" (REFLECTIVE)
- FLASHING ARROW SIGN (FAS)
- CLOSURE/WORK AREA

ROAD WORK AHEAD	LANE CLOSED	R3-1 / R3-2	DETOUR M4-10(RT) / DETOUR M4-10(LT)	DETOUR	END DETOUR	RAMP CLOSED
W20-1	C30(CA)	R3-2		SC3	M4-8a	R11-2

FILM LA COORDINATOR: CJ LEAVENS
FILM LA PERMIT # F-146764

CLOSURE INFO:

N/B DIRECTIONAL CLOSURE OF SPRING ST FROM 1ST ST – TEMPLE ST

1/11, 1100–1500

AT SWIN INC
"SHISEIDO"
LOCATIONS CONTACT:
KATIE KING 323.260.4777(4PPS)

TCP DRAWN BY:
ISMAEL RODRIGUEZ
PACIFIC TRAFFIC CONTROL, INC.
323.981.0600 PH.
LIC # 944488

GENERAL NOTES:

1. ALL SIGNING, STRIPING, AND TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE CURRENT STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) STANDARD PLANS AND STANDARD SPECIFICATIONS, CALIFORNIA M.U.T.C.D., AND ANY ADDENDUMS THERTO, AND AS SHOWN ON THESE PLANS.
2. THERE SHALL BE NO INTERFERENCE WITH TRAFFIC SIGNALS OR CROSSWALKS.
3. CONES SHALL BE 28" MINIMUM HEIGHT AND SHALL HAVE REFLECTORIZED SLEEVES FOR NIGHT WORK.
4. POLICE SHALL DIRECT TRAFFIC AS NECESSARY.

SPECIAL FILMING CONDITIONS
LOS ANGELES CITY HALL

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

The City of Los Angeles recently completed a $300 million dollar renovation and restoration of the historic Los Angeles City Hall. Since its construction, this unique building has been one of Los Angeles' most popular locations. To preserve and protect the historic integrity of the building, while allowing production to continue, the following Special Filming Conditions have been established.

- **FilmL.A. will coordinate all filming activity at Los Angeles City Hall.**

- **Companies wanting to use City Hall must first reserve the facility through FilmL.A.'s reservation system.** FilmL.A. will maintain a calendar of filming activity, reserved filming activity, and all special events at City Hall. Reservations must be location specific to ensure the area of interest is available.

- **FilmL.A. will coordinate all scouting activity at City Hall**. A General Services representative will be required on all production tech scouts. During the tech scout the production company must provide all anticipated filming activity information. This information should include, but not be limited to, areas to be used for filming, lighting design, movements of cast and crew, equipment storage, equipment parking, catering, base camp, etc.

- **Following the tech scout, the production company must provide FilmL.A. a written, detailed list of final requests,** including, but not limited to, areas to be used for filming, placement of lights, removal or additions of signs, equipment storage, etc. The FilmL.A. permit must reflect all activity in City Hall and surrounding areas. Activity other than what is listed on the permit will not be allowed.

- **Notification of filming will be coordinated and performed by FilmL.A.** FilmL.A. will ensure that the elected officials, city employees and the general public engaged in activity at City Hall are made aware of all film production activity.

- **To ensure agreement between the production company and the City regarding the condition of City Hall and the surrounding areas**, a pre-prep and post-strike walkthrough will be required with a General Services representative.

- **Board of Public Works Hearing Room and the Mayor's Conference room are available for filming on a limited basis.** These rooms are regularly used to conduct city business but will be made available for filming whenever possible.

- **LAPD SECSD Officers will have a 4 hour minimum per officer, per shift, per day.**

- **A production company must cancel a shoot at least 2 business days in advance to avoid incurring any personnel fees.** In the event a shoot should be cancelled in in less than 2 business days, the 4 hour minimums may still be due for the LAPD SECD Officers that were hired to serve the production.

FilmL.A. Inc. DRAFT

- **Refunds for LAPD SECD Officers are at the discretion of LAPD.**

- **Production company must provide LAPD Security Services Office with a complete list of names** of all cast and crew prior to any activity. Certain individuals may be exempt for personal security purposes.

- **For security purposes, all equipment will be searched prior to entering the building.** Cast and crew will also be required to pass through metal detectors**.**

- **Production company must provide badges for all cast and crew.** Badges should include the production company's name or logo.

- **FilmL.A. Monitor(s) and LAPD SECSD Officer(s) will be required for all prep, strike and filming days.** The number of personnel required will be determined by production size, location, and general impact.

- **A Fire Safety Officer will be required for any interior activity on all prep, strike and filming days while the building is open to the public.** Additional scenarios, such as size or impact, may also require the officer on site when the building is closed to the public or all activity is exteriors only.

- **Access for the public and City Hall employees must be maintained always.** Intermittent pedestrian control is permissible during filming when stated on the permit.

- **Company must provide ample public signage regarding filming activity.** If the company plans to cover any signage, they should post photocopies of the covered sign near the original placement until the area is needed for filming.

- **Company must use layout board (or similar material) wherever equipment is moved or placed.** All equipment must have rubber or padded protectors on the equipment feet or equipment bottom.

- **Company must provide protection for walls wherever equipment is placed near walls.** Equipment may not be closer than 6 inches from walls. Bubble wrap should be used to protect any corners or columns from damage.

- **Company may only use the service elevator.** Other elevators are for city employees and the general public only.

- **Absolutely no drilling, nailing, or use of existing holes.** Adhesive tape shall not be used on painted surfaces including the interior and exterior metal frames of the windows. Pressure fits should substitute any invasive construction. The layout board will be required between the building and clamps.

- **Window screens are permissible on the Temple Street and 1st Street windows.** Window screens may be hung from the 4th floor rooftop, but due to constant wind, counter weights must be used to secure screens. Gel may not be used on these windows.

- **Removal of art work or signage must be approved by FilmL.A.** FilmL.A. will coordinate all requests with General Services.

- **Furniture removal is prohibited without prior approval.** If permission is granted, all removal details must be clearly stated on the permit.

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- **Catering will be only allowed at Fletcher Bowran Square or South Plaza.** Craft services may be allowed in the forecourt area on the Spring Street Steps. Layout board must be used under all craft service equipment & trash receptacles at all times. Catering is not allowed on the South Lawn of City Hall (1st Street).

- **Equipment parking and/or lane closures are generally allowed in the following areas:**
  - E/S N Spring St., E 1st St. – W Temple St.
  - S/S W Temple St., N Spring St. – N Main St.
  - N/S W Temple St., N Main St. – N Los Angeles Ave.
  - N/S E 1st St., N Spring St. – N Los Angeles St.
  - E/S N Main St., E Temple St – Aliso St.
  - W/S N Main St., E 1ST St. – 100' North (To load and unload at loading dock only)
  - W/S N Los Angeles St., E Temple Street – 300' North
  - ANY AREAS NOT LISTED ABOVE ARE GENERALLY RESTRICTED AREAS THAT DO NOT ALLOW EQUIPMENT PARKING AND/OR LANE CLOSURES.

- **Several of the parking lanes are bordered by white pylons to protect the bike lanes.** It is the production company's responsibility to contact LADOT to have them removed so the equipment may fit in the curb lane.

- **Vehicles may not be parked on streets directly below the Mayor's Office.**

- **Company must work with MTA and DASH if bus stops need to be moved or re-routed.** Sherriff Buses travel along Spring St and may not be re-routed. Companies must make accommodations to allow them to pass. Company should hire off-duty LAPD officer to assist with the busses.

- **Sidewalks surrounding City Hall may be used for filming activity** provided a minimum of 5 feet of public access is maintained at all times. Nothing heavier than 2,500lbs can be placed on the sidewalks. Heavy equipment must be placed on ¾" plywood.

- **No cast and crew parking is allowed on area streets.** Company must provide off-street parking.

- **Requests to cable over the pedestrian bridges to cross the streets will be approved on a case-by-case basis.** Absolutely no cables should be run across active lanes of traffic.

- **In order to prevent damage, lighting must be kept away from all signs or vegetation.** Cabling through the vegetation and the grass is not allowed.

- **Company must return locations used for filming and equipment set-up to the same or better condition.**

- **Food and drinks, other than water, are not allowed in City Hall.** Alcohol is never allowed on the premise.

- **Trash receptacles must be provided. All self-generated trash must be removed at the end of each day.**

- **Absolutely no gunfire.** Guns are allowed on set, but gunfire will not be permitted. General Services reserves the right to deny any activity that they may deem too disruptive for a working government building.

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- **Absolutely no open flames or atmospheric smoke effects.** Combustible special effects (i.e. effects containing flames or sparks) will also be denied. Production may not bypass the building's fire suppression system.

- **Windows typically cannot be opened.** If the company wishes to run a cable through a window, it must be approved by General Services and measures must be in place to seal the gap of the window.

- **Absolutely no plugging into house power.** Company must bring their own generator or request to use one of the power nodes on the property for a fee.

- **No activity is allowed on the adjacent walkway that runs south from the Spring St steps.**

- **If requesting rooftop activity**, companies must laydown rubber mats to protect the neoprene membrane. Additional City Hall Personnel may be required.

- **Emergency lights may not be turned off.**

- **A farmers market is held every Thursday in the South Plaza.** Companies may not interfere with it.

- **South Lawn:**
  - No equipment may be placed in the grass at any time. Talent may be on the grass during filming but must wait on the brick walkways between scenes.
  - No vehicles or equipment weighing more than 5,000lbs may be placed on the pavers. ¾" plywood board must be placed under the equipment for it to rest on. A ¾" plywood board road will also be required wherever the vehicle will be driving to get into position.

- **Rotunda:**
  - Any equipment weighing more than 1,000lbs is not allowed on the balconies. If a company should wish to dispute this restriction they would need to submit an engineering report from a certified engineer to support their claims. General Services still reserves the right to deny the request for the sake of the historical preservation.
  - Absolutely no activity or staging in the 3rd Floor South Hallway until after 6:00pm.
  - Chandelier is historic and may not be touched.
  - The vestibules around the rotunda must remain clear at all times while the building is open to the public.

- **Board of Public Works Room(s) & Hallway(s)**
  - Cables cannot be run inside the offices or from any other doors to the offices that face the North Hallway until after 5:00pm.
  - The curtains on the window cannot be touched or removed.
  - The wooden pews cannot be removed.
  - Productions may not interfere with BIDs being delivered Board of Public Works. Employees must have access at all times as this work is time sensitive.
  - The FilmLA Monitor will capture before and after pictures of this area as well as take stock counts of the equipment/furniture to ensure all items are accounted for and properly put back.

- **Mayor's Press Room:**
  - The receptionist cannot be moved from her post until after 6:00pm.
  - Cabling through the door in back (through the hallway that leads into the Mayor's office) cannot occur until after 5:00pm.

FilmLA Inc. NOT A PERMIT

SPECIAL CONDITIONS FOR LOCATION FILMING IN DOWNTOWN LOS ANGELES
(Standard Filming Requirements continue to apply where not superseded below)

1. DEFINITION OF TERMS

a. Downtown Los Angeles, for the purposes of these conditions, shall be defined as the area North to South from the 101 Freeway to the 10 Freeway; East to West from the Los Angeles River to the 110 Freeway.

b. The Downtown Los Angeles Neighborhood Council boundaries (**DLANC boundaries**), for the purpose of these conditions, shall be defined as bordered on the North and East at the 101 Freeway from the 110 Freeway east to Los Angeles Street, south to 4th Street, east to Alameda Street, south to 7th Street, east to the Los Angeles River; on the South by the 10 Freeway from the 110 Freeway to the Los Angeles River; on the West by 110 Freeway from the 10 Freeway to the 101 Freeway. (This area is the same area as defined above as Downtown Los Angeles, but excludes the Little Tokyo and Arts District neighborhoods.)

c. Residential buildings shall be defined as any building with legal residential occupants (mixed-use, adaptive reuse, artist-in-residence (A.I.R.), SROs, residential hotels, condominiums and apartment buildings). DLANC will maintain an accurate and contemporary listing of all residential buildings showing a 100-foot radius from each building so as to identify any areas both inside and outside of that radius.

d. The Broadway Entertainment District (aka Broadway Theatre District), for the purposes of these Conditions, shall be defined north to south as Broadway from 3rd Street to Olympic Boulevard, and east to west from Frank Court to Lindley Place (aka St. Vincent Alley Court), or the equivalent mid-block point to either of these alleys where the alley is not present, including any theater loading facilities, defined as any public or private surface parking lot, parking garage, public street or curb area adjacent to, or utilized by, a theater. If, in the future, the City adopts an ordinance with regulations governing filming in this area, such regulations shall supersede these Filming Conditions.

e. The Old Bank District residential overlay, for the purposes of these Conditions, shall be defined as the area bound by South Spring St., West 5th St., West 4th St., and Werdin Pl.

2. FILMING STANDARD HOURS AND DAYS

a. Filming activity, or any production-related activity including but not limited to activities such as base camps, catering, generators, etc., within the **DLANC boundaries** is restricted to the hours of 6:00 a.m. to 11:00 p.m. within a 100-foot radius of any residential building. Filming activity in the **Broadway Entertainment District** is restricted to the hours of 6:00 a.m. to Midnight within a 50-foot radius of any residential building. **Old Bank District** is restricted to the hours of 7:00 a.m. to 10:00 p.m. within a 100-foot radius of any residential building**.** No extension of the standard filming hours for

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filming or any disruptive production-related activity shall be allowed until a signature survey has been properly submitted. Proof of signature surveys shall be made available to DLANC upon request.

b. No film permits may be issued along Main and Spring Streets from 2nd to 9th Streets, or on any block of 2nd through 9th Streets between Los Angeles and Spring during the Downtown Art Walk, currently held on the second Thursday of each month. Filming inside of private buildings or entirely on private property during this time is permitted so long as there are no external impacts.

c. No filming may be conducted in close proximity to major public events anywhere in Downtown Los Angeles as permitted by the LAPD, or identified with 30 days notice to the City's Designated Film Permit Contractor by DLANC. Film permits may be considered in light of major public events on a case-by-case basis so long as their issuance will not cause further disruption to Downtown businesses and residents during such events.

3. RESIDENTIAL AND MERCHANT PROTECTIONS IN THE DLANC BOUNDARIES

a. A film permit may include no more than 300 feet of curb lane per city block for the parking of film production vehicles, crew or equipment. Requests for additional amounts of curb lane shall require a signature survey. The **Broadway Entertainment District** is exempt from this restriction.

b. Production personnel (and equipment utilized by the production company) shall not block the sidewalk area in front of an open commercial business or a residential building, including residential patios, windows, doorways, or entryways, unless the production company has secured the permission of the merchant and/or property owner. Where the commercial business is one that is primarily open in the evening and nighttime hours, the production company, their cast and crew may not block the access to and signage of such establishment (as seen from the street), without permission of the merchant and/or property owner during the hours of operation of the business.

c. Customers, employees, residents, and guests of affected properties shall be allowed free ingress/egress to all buildings, merchants, and parking facilities. Arrangements shall be made to ensure access to deliveries, trash pickup, residential move-in/move-out, and vendor access to the properties/merchants during productions.

d. All commercial businesses must prominently post hours of operation and contact phone numbers, and residential buildings must have a designated contact person authorized to give permission. Special events held by commercial businesses, outside of normal business hours, must also be posted in advance, and production companies must provide full access and visibility during such events.

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4. NOISE, FUMES, AND LIGHTING WITHIN THE DLANC BOUNDARIES

a. Generators, portable toilets or toilet vehicles, and outdoor food preparation using charcoal or gas grills must be a minimum of 50 feet (horizontally) from any residential window or entrance. If it is physically impossible for a generator to be a minimum of 50 feet from residential windows or entrances, the generator shall be placed as far away as possible and vented away from residential windows and entrances. However, under no circumstances shall a generator be placed directly underneath a residential window.

b. Film productions must focus lighting on the filming area only and make every effort to shield the lighting from adjacent properties, pedestrians, and patrons of commercial businesses at all times. Exceptional lighting (e.g., Musco and Bebee lighting) outside of regular filming hours shall not be allowed without a signature survey of the affected merchants and/or property owners. **Signature survey shall be required for Exceptional lighting within the Old Bank District between the hours of 6:00 p.m. and 6:00 a.m.** Under no circumstances shall lighting be directed onto oncoming traffic.

c. Film production companies are required to completely remove all trash, food, and cardboard boxes, etc. from the general vicinity at the end of each filming day. Film production companies will be held responsible for the actions of catering companies they employ to provide food for the cast and crew.

5. SPECIAL REQUESTS AND EXCEPTIONS REVIEW AND NOTIFICATION WITHIN THE DLANC BOUNDARIES

a. Helicopters shall not be granted permits for landing at non-certified helipads before and after approved filming hours. All aerial filming productions must provide upon request a copy of an approved FAA Form 7711-2, or other official waiver, along with a copy of the briefing on the flight operations for all participating persons or property.

b. No film permit shall be construed as a waiver of 14 CFR § 91.119, 14 CFR § 91.515(a) or 14 CFR § 91.303(e), dictating federal flight altitude regulations, for purposes of non-participating persons or property (see attachment).

c. Notification beyond the standard 500-foot radius will be made to affected residents and merchants for high impact activity that is likely to cause interference with adjacent properties of people such as car chases, simulated gun fire, explosions, screams for help and other loud noises, helicopter activity, road closures or other such exceptional activities that might cause a police response to the filming location. High impact filming activity must be preceded by notifications at least two days in advance. The City's Designated Film Permit Contractor or the production company shall consult a designated DLANC representative when an applicant requests a permit for high impact filming activity with less than two days notice.

d. Due to the location of building air intake systems on Lower Grand Avenue, no special effects, including smoke, steam or fog, may occur in that area without first obtaining

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clearance from the appropriate building contacts and maintenance engineers. Contact must be made at least 48 hours prior to the proposed effect(s).

6. FILMING-RELATED CONGESTION WITHIN THE DLANC BOUNDARIES

a. The City's Designated Film Permit Contractor will ensure that the impact from filming at recurrently used locations is minimized to the affected residents and businesses.

b. In rush hour restricted lanes, as designated by LADOT, no Intermittent Traffic Control (ITC) shall be permitted during Rush Hours (7:00 a.m. – 9:00 a.m. and 4:00 p.m. – 7:00 p.m., Monday through Friday). No simultaneous closures or ITC of both the Second and Third Street Tunnels will be permitted.

c. Production companies shall request the posting of "no parking" signs, lane or street closures with LADOT for the day(s) that they are "on site" only. When closures are not necessary for the day(s) requested, production companies shall report the changes to the City's Designated Film Permit Contractor, who shall notify LADOT, who must revise and/or remove parking signs, as necessary.

d. Production companies must provide adequate detour and directional signage when street closures are in place, conforming to current LADOT standards and practices. Detour routes must accommodate large, semi and tractor trailer trucks and public transit vehicles.

7. ENFORCEMENT OF CONDITIONS

a. In accordance with the terms of their work permit issued from LAPD, off-duty or retired police officers must, upon reporting to a work site, review and ensure compliance with conditions outlined on the filming permit. Officers shall ensure compliance with arrival and departure time, and shall not allow any activity or conduct that is in violation of local or state law, nor allow any filming condition that is not authorized by the permit. Variations from the requirements of the permit are not allowed unless approved by an authorized representative of the City's Designated Film Permit Contractor.

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ATTACHMENT

(Note: The following are the most current federal flight altitude regulations as of November 2007. The regulations could change at any time.)

§ 91.119 Minimum safe altitudes: General.

Except when necessary for takeoff or landing, no person may operate an aircraft below the following altitudes:
(a) Anywhere. An altitude allowing, if a power unit fails, an emergency landing without undue hazard to persons or property on the surface.
(b) Over congested areas. Over any congested area of a city, town, or settlement, or over any open air assembly of persons, an altitude of 1,000 feet above the highest obstacle within a horizontal radius of 2,000 feet of the aircraft.
(c) Over other than congested areas. An altitude of 500 feet above the surface, except over open water or sparsely populated areas. In those cases, the aircraft may not be operated closer than 500 feet to any person, vessel, vehicle, or structure.
(d) Helicopters. Helicopters may be operated at less than the minimums prescribed in paragraph (b) or (c) of this section if the operation is conducted without hazard to persons or property on the surface. In addition, each person operating a helicopter shall comply with any routes or altitudes specifically prescribed for helicopters by the Administrator.

§ 91.515 Flight altitude rules.

(a) Notwithstanding §91.119, and except as provided in paragraph (b) of this section, no person may operate an airplane under VFR at less than—
(1) One thousand feet above the surface, or 1,000 feet from any mountain, hill, or other obstruction to flight, for day operations; and
(2) The altitudes prescribed in §91.177, for night operations.

§ 91.303 Aerobatic flight.

No person may operate an aircraft in aerobatic flight—
(a) Over any congested area of a city, town, or settlement;
(b) Over an open air assembly of persons;
(c) Within the lateral boundaries of the surface areas of Class B, Class C, Class D, or Class E airspace designated for an airport;
(d) Within 4 nautical miles of the center line of any Federal airway;
(e) Below an altitude of 1,500 feet above the surface; or
(f) When flight visibility is less than 3 statute miles.

For the purposes of this section, aerobatic flight means an intentional maneuver involving an abrupt change in an aircraft's attitude, an abnormal attitude, or abnormal acceleration, not necessary for normal flight.

[Doc. No. 18834, 54 FR 34308, Aug. 18, 1989, as amended by Amdt. 91– 227, 56 FR 65661, Dec. 17, 1991]

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JOHN FERRARO BUILDING (JFB)

FILMING CONDITIONS & REQUIREMENTS

JFB PROPERTY

1.) Filming on the helicopter port is not permitted.
2.) Filming on/from the ledges of the building is not permitted (includes actors standing on the ledge).
3.) All equipment, sets/props used by the production companies must adhere to the weight limits of the property.
4.) All heavy equipment will be transported via freight elevator.
5.) All equipment will be stored in a pre-designated area, or left on production company trucks until it is needed.

FILM PERMIT

1.) All proposed film locations must be on the permit, or no filming will be allowed. Scenes shall not identify the John Ferraro Building or DWP insignia/seals.
2.) A tech scout must be conducted before filming projects can be approved.
3.) Any changes to the agreed conditions on the final permit must be approved by the Building Manager.
4.) All proposed filming locations must be listed on the filming permit, or filming will not be allowed.
5.) No plaques, pictures, emblems, or any real property will be removed from the walls of the building. (May be covered with prior approval from the building manager).
6.) Floor and ground runners must be utilized at all times to protect walls, personal belongings, and flooring surfaces, from damages by carts, dollies, or wheeled implements. Gaffer tape must be utilized to secure the floorboards.
7.) All walkways, doorways, and pathways will remain unobstructed at all times. If wiring is on the ground, pedestrian crossovers must be used
8.) The production companies are not allowed to start working until filming permit has been approved and received by facility supervision. All filming activities will start and end at the permit–stated time.

FILM PRODUCTION COMPANY

1.) The production companies are not permitted to use any Department equipment (fax mach., phones, computers, copy mach., brooms, mops, trashcans, trash bins).
2.) Production companies must clean all areas that they occupied. A cleaning deposit may be required before filming project is approved (DWP custodial staff can be assigned to the project at production company expense).
3.) The production company will be responsible for the conduct of all cast and crewmembers. All cast and crewmembers will honor off limit areas.

DEPARTMENT WIDE POLICIES & PROCEDURES

The JFB is open for filming on the weekends and in some cases on weekdays after business hours (6:00p.m. only with prior approval from the building manager). The exterior (podium area) is available on a case-by-case basis during the week at any time.

The JFB's Main Lobby and A-level areas are used on a daily basis. Please check the facility calendar for availability or call the film coordinator's office.

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DEPARTMENT WIDE POLICIES & PROCEDURES (CONT.)

Parking will be arranged through the parking office. Payment for the use of the parking areas will be paid directly to the parking office.

A Primary Filming Monitor will be the person all film crews will communicate with, if you should need any provisions or have any questions during your filming project at the facility (Please do not disturb the Superintendent or other supervisors).

- There will be a DWP monitor(s) on duty at every film or photo shoot (number of monitors will be determined on the tech. scout).
- Security will remove any member of the cast or crew who becomes verbally or physically abusive.
- No alcoholic beverages allowed on DWP property (NO EXCEPTIONS).
- No smoking is permitted on DWP property (except designated areas).
- No weapons allowed on DWP property (guns, knifes, etc.).

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JOHN FERRARO BUILDING: CARS OFFICE
(PARKING/BASE CAMP/FILMING)

CONDITIONS & REQUIREMENTS

CARS OFFICE PROPERTY

1.) Filming on any parking level will only be allowed on weekends.
2.) Use of parking levels for base camp/crew parking will be determined on a case by case.
3.) All use fees must be paid directly to the CARS Office.
4.) No filming in any area of repair work or operating activities that the parking office manager determines would conflict with or delay such work.
5.) Parking operation and maintenance activities may take precedence over film company activities as determined by the manager.
6.) No parking spaces will be removed or modified (must have manager's approval).

FILM PERMIT

1.) All proposed film locations must be on the permit, or no filming will be allowed. Scenes shall not identify the John Ferraro Building or DWP insignia/seals.
2.) All walkways, doorways, and pathways will remain unobstructed at all times. If wiring is on the ground, pedestrian crossovers must be used.
3.) All hazardous material, such as oils, paints, sprays, etc. will not be used. Stucco, cement, plaster or any other materials that cause excessive amounts of dust are not allowed.
4.) There shall be no drilling, cutting, painting, digging or welding to or on equipment unless approved by the manager. Nothing shall be mounted on top of any equipment unless approved in advanced by the manger.
5.) All expended shell casings and "zirks" must be cleaned up when filming for the scene in which they are used is completed. If necessary, filming may be suspended until the shell casing and "zirks" are cleaned up.

FILM PRODUCTION COMPANY

1.) Production companies will repair, refinish, and restore all damaged surfaces or equipment to original condition.
2.) Production companies shall provide all their own electrical services and portable restroom facilities for their crews.
3.) All set(s)/props will be self-supporting, do not anchor them from the building walls or floors.
4.) Production companies are not permitted to use any Department equipment (fax mach., phones, computers, copy mach. brooms, mops, trashcans) pay phone is available on site.
5.) Production companies must clean all areas that they occupied (A cleaning deposit maybe required). If trash is to be left on station property over night, it must be stored in a closed metal or hard plastic container.

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FILM PRODUCTION COMPANY (Continued)

6.) If excessive amounts of debris are found in areas of filming, an immediate clean up will be mandated. If necessary, filming may be suspended until the area in question is cleaned.

7.) All production companies will be responsible for the conduct of all cast and crewmembers. All cast and crewmembers will honor off limit areas.

8.) Pets are not allowed on property. Only "permitted" animals that are part of the "scene" will be allowed on property, with prior approval from the manger. "Permitted" animals shall include "Seeing Eye" dogs for the disabled. Failure to abide by this rule shall result in the immediate removal of the animals in question as well as the person or persons responsible for animal being on the property.

9.) All production company personnel must park their personal vehicles in areas that are designated for film crews to park. Parking in an unauthorized areas shall be cause to have the offending party, immediately, removed or barred from the property.

10.) The production companies shall have signs posted showing directions to areas approved for crew parking as well as to film site.

11.) Production companies may provide their own security for equipment in the property (Security personnel are not to carry firearms on their person while on Department property).

DEPARTMENT WIDE POLICIES & PROCEDURES

A Primary Filming Monitor will be the person all film crews will communicate with, if you should need any provisions or have any questions during your filming project at the facility (Please do not disturb the Superintendent or other supervisors).

- There will be a DWP monitor(s) on duty at every film or photo shoot (number of monitors will be determined on the tech. scout).
- Security will remove any member of the cast or crew who becomes verbally or physically abusive.
- No alcoholic beverages allowed on DWP property (NO EXCEPTIONS).
- No smoking is permitted on DWP property (except designated areas).
- No weapons allowed on DWP property (guns, knifes, etc.).

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SPECIAL CONDITIONS FOR LOCATION FILMING IN DOWNTOWN LOS ANGELES
(Standard Filming Requirements continue to apply where not superseded below)

1. DEFINITION OF TERMS

a. Downtown Los Angeles, for the purposes of these conditions, shall be defined as the area North to South from the 101 Freeway to the 10 Freeway; East to West from the Los Angeles River to the 110 Freeway.

b. The Downtown Los Angeles Neighborhood Council boundaries (**DLANC boundaries**), for the purpose of these conditions, shall be defined as bordered on the North and East at the 101 Freeway from the 110 Freeway east to Los Angeles Street, south to 4th Street, east to Alameda Street, south to 7th Street, east to the Los Angeles River; on the South by the 10 Freeway from the 110 Freeway to the Los Angeles River; on the West by 110 Freeway from the 10 Freeway to the 101 Freeway. (This area is the same area as defined above as Downtown Los Angeles, but excludes the Little Tokyo and Arts District neighborhoods.)

c. Residential buildings shall be defined as any building with legal residential occupants (mixed-use, adaptive reuse, artist-in-residence (A.I.R.), SROs, residential hotels, condominiums and apartment buildings). DLANC will maintain an accurate and contemporary listing of all residential buildings showing a 100-foot radius from each building so as to identify any areas both inside and outside of that radius.

d. The Broadway Entertainment District (aka Broadway Theatre District), for the purposes of these Conditions, shall be defined north to south as Broadway from 3rd Street to Olympic Boulevard, and east to west from Frank Court to Lindley Place (aka St. Vincent Alley Court), or the equivalent mid-block point to either of these alleys where the alley is not present, including any theater loading facilities, defined as any public or private surface parking lot, parking garage, public street or curb area adjacent to, or utilized by, a theater. If, in the future, the City adopts an ordinance with regulations governing filming in this area, such regulations shall supersede these Filming Conditions.

e. The Old Bank District residential overlay, for the purposes of these Conditions, shall be defined as the area bound by South Spring St., West 5th St., West 4th St., and Werdin Pl.

2. FILMING STANDARD HOURS AND DAYS

a. Filming activity, or any production-related activity including but not limited to activities such as base camps, catering, generators, etc., within the **DLANC boundaries** is restricted to the hours of 6:00 a.m. to 11:00 p.m. within a 100-foot radius of any residential building. Filming activity in the **Broadway Entertainment District** is restricted to the hours of 6:00 a.m. to Midnight within a 50-foot radius of any residential building. **Old Bank District** is restricted to the hours of 7:00 a.m. to 10:00 p.m. within a 100-foot radius of any residential building**.** No extension of the standard filming hours for

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filming or any disruptive production-related activity shall be allowed until a signature survey has been properly submitted. Proof of signature surveys shall be made available to DLANC upon request.

b. No film permits may be issued along Main and Spring Streets from 2nd to 9th Streets, or on any block of 2nd through 9th Streets between Los Angeles and Spring during the Downtown Art Walk, currently held on the second Thursday of each month. Filming inside of private buildings or entirely on private property during this time is permitted so long as there are no external impacts.

c. No filming may be conducted in close proximity to major public events anywhere in Downtown Los Angeles as permitted by the LAPD, or identified with 30 days notice to the City's Designated Film Permit Contractor by DLANC. Film permits may be considered in light of major public events on a case-by-case basis so long as their issuance will not cause further disruption to Downtown businesses and residents during such events.

3. RESIDENTIAL AND MERCHANT PROTECTIONS IN THE DLANC BOUNDARIES

a. A film permit may include no more than 300 feet of curb lane per city block for the parking of film production vehicles, crew or equipment. Requests for additional amounts of curb lane shall require a signature survey. The **Broadway Entertainment District** is exempt from this restriction.

b. Production personnel (and equipment utilized by the production company) shall not block the sidewalk area in front of an open commercial business or a residential building, including residential patios, windows, doorways, or entryways, unless the production company has secured the permission of the merchant and/or property owner. Where the commercial business is one that is primarily open in the evening and nighttime hours, the production company, their cast and crew may not block the access to and signage of such establishment (as seen from the street), without permission of the merchant and/or property owner during the hours of operation of the business.

c. Customers, employees, residents, and guests of affected properties shall be allowed free ingress/egress to all buildings, merchants, and parking facilities. Arrangements shall be made to ensure access to deliveries, trash pickup, residential move-in/move-out, and vendor access to the properties/merchants during productions.

d. All commercial businesses must prominently post hours of operation and contact phone numbers, and residential buildings must have a designated contact person authorized to give permission. Special events held by commercial businesses, outside of normal business hours, must also be posted in advance, and production companies must provide full access and visibility during such events.

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4. NOISE, FUMES, AND LIGHTING WITHIN THE DLANC BOUNDARIES

a. Generators, portable toilets or toilet vehicles, and outdoor food preparation using charcoal or gas grills must be a minimum of 50 feet (horizontally) from any residential window or entrance. If it is physically impossible for a generator to be a minimum of 50 feet from residential windows or entrances, the generator shall be placed as far away as possible and vented away from residential windows and entrances. However, under no circumstances shall a generator be placed directly underneath a residential window.

b. Film productions must focus lighting on the filming area only and make every effort to shield the lighting from adjacent properties, pedestrians, and patrons of commercial businesses at all times. Exceptional lighting (e.g., Musco and Bebee lighting) outside of regular filming hours shall not be allowed without a signature survey of the affected merchants and/or property owners. **Signature survey shall be required for Exceptional lighting within the Old Bank District between the hours of 6:00 p.m. and 6:00 a.m.** Under no circumstances shall lighting be directed onto oncoming traffic.

c. Film production companies are required to completely remove all trash, food, and cardboard boxes, etc. from the general vicinity at the end of each filming day. Film production companies will be held responsible for the actions of catering companies they employ to provide food for the cast and crew.

5. SPECIAL REQUESTS AND EXCEPTIONS REVIEW AND NOTIFICATION WITHIN THE DLANC BOUNDARIES

a. Helicopters shall not be granted permits for landing at non-certified helipads before and after approved filming hours. All aerial filming productions must provide upon request a copy of an approved FAA Form 7711-2, or other official waiver, along with a copy of the briefing on the flight operations for all participating persons or property.

b. No film permit shall be construed as a waiver of 14 CFR § 91.119, 14 CFR § 91.515(a) or 14 CFR § 91.303(e), dictating federal flight altitude regulations, for purposes of non-participating persons or property (see attachment).

c. Notification beyond the standard 500-foot radius will be made to affected residents and merchants for high impact activity that is likely to cause interference with adjacent properties of people such as car chases, simulated gun fire, explosions, screams for help and other loud noises, helicopter activity, road closures or other such exceptional activities that might cause a police response to the filming location. High impact filming activity must be preceded by notifications at least two days in advance. The City's Designated Film Permit Contractor or the production company shall consult a designated DLANC representative when an applicant requests a permit for high impact filming activity with less than two days notice.

d. Due to the location of building air intake systems on Lower Grand Avenue, no special effects, including smoke, steam or fog, may occur in that area without first obtaining

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clearance from the appropriate building contacts and maintenance engineers. Contact must be made at least 48 hours prior to the proposed effect(s).

6. FILMING-RELATED CONGESTION WITHIN THE DLANC BOUNDARIES

a. The City's Designated Film Permit Contractor will ensure that the impact from filming at recurrently used locations is minimized to the affected residents and businesses.

b. In rush hour restricted lanes, as designated by LADOT, no Intermittent Traffic Control (ITC) shall be permitted during Rush Hours (7:00 a.m. – 9:00 a.m. and 4:00 p.m. – 7:00 p.m., Monday through Friday). No simultaneous closures or ITC of both the Second and Third Street Tunnels will be permitted.

c. Production companies shall request the posting of "no parking" signs, lane or street closures with LADOT for the day(s) that they are "on site" only. When closures are not necessary for the day(s) requested, production companies shall report the changes to the City's Designated Film Permit Contractor, who shall notify LADOT, who must revise and/or remove parking signs, as necessary.

d. Production companies must provide adequate detour and directional signage when street closures are in place, conforming to current LADOT standards and practices. Detour routes must accommodate large, semi and tractor trailer trucks and public transit vehicles.

7. ENFORCEMENT OF CONDITIONS

a. In accordance with the terms of their work permit issued from LAPD, off-duty or retired police officers must, upon reporting to a work site, review and ensure compliance with conditions outlined on the filming permit. Officers shall ensure compliance with arrival and departure time, and shall not allow any activity or conduct that is in violation of local or state law, nor allow any filming condition that is not authorized by the permit. Variations from the requirements of the permit are not allowed unless approved by an authorized representative of the City's Designated Film Permit Contractor.

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(Note: The following are the most current federal flight altitude regulations as of November 2007. The regulations could change at any time.)

§ 91.119 Minimum safe altitudes: General.

Except when necessary for takeoff or landing, no person may operate an aircraft below the following altitudes:
(a) Anywhere. An altitude allowing, if a power unit fails, an emergency landing without undue hazard to persons or property on the surface.
(b) Over congested areas. Over any congested area of a city, town, or settlement, or over any open air assembly of persons, an altitude of 1,000 feet above the highest obstacle within a horizontal radius of 2,000 feet of the aircraft.
(c) Over other than congested areas. An altitude of 500 feet above the surface, except over open water or sparsely populated areas. In those cases, the aircraft may not be operated closer than 500 feet to any person, vessel, vehicle, or structure.
(d) Helicopters. Helicopters may be operated at less than the minimums prescribed in paragraph (b) or (c) of this section if the operation is conducted without hazard to persons or property on the surface. In addition, each person operating a helicopter shall comply with any routes or altitudes specifically prescribed for helicopters by the Administrator.

§ 91.515 Flight altitude rules.

(a) Notwithstanding §91.119, and except as provided in paragraph (b) of this section, no person may operate an airplane under VFR at less than—
(1) One thousand feet above the surface, or 1,000 feet from any mountain, hill, or other obstruction to flight, for day operations; and
(2) The altitudes prescribed in §91.177, for night operations.

§ 91.303 Aerobatic flight.

No person may operate an aircraft in aerobatic flight—
(a) Over any congested area of a city, town, or settlement;
(b) Over an open air assembly of persons;
(c) Within the lateral boundaries of the surface areas of Class B, Class C, Class D, or Class E airspace designated for an airport;
(d) Within 4 nautical miles of the center line of any Federal airway;
(e) Below an altitude of 1,500 feet above the surface; or
(f) When flight visibility is less than 3 statute miles.

For the purposes of this section, aerobatic flight means an intentional maneuver involving an abrupt change in an aircraft's attitude, an abnormal attitude, or abnormal acceleration, not necessary for normal flight.

[Doc. No. 18834, 54 FR 34308, Aug. 18, 1989, as amended by Amdt. 91– 227, 56 FR 65661, Dec. 17, 1991]

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SPECIAL CONDITIONS FOR LOCATION FILMING IN DOWNTOWN LOS ANGELES
(Standard Filming Requirements continue to apply where not superseded below)

1. DEFINITION OF TERMS

a. Downtown Los Angeles, for the purposes of these conditions, shall be defined as the area North to South from the 101 Freeway to the 10 Freeway; East to West from the Los Angeles River to the 110 Freeway.

b. The Downtown Los Angeles Neighborhood Council boundaries (**DLANC boundaries**), for the purpose of these conditions, shall be defined as bordered on the North and East at the 101 Freeway from the 110 Freeway east to Los Angeles Street, south to 4th Street, east to Alameda Street, south to 7th Street, east to the Los Angeles River; on the South by the 10 Freeway from the 110 Freeway to the Los Angeles River; on the West by 110 Freeway from the 10 Freeway to the 101 Freeway. (This area is the same area as defined above as Downtown Los Angeles, but excludes the Little Tokyo and Arts District neighborhoods.)

c. Residential buildings shall be defined as any building with legal residential occupants (mixed-use, adaptive reuse, artist-in-residence (A.I.R.), SROs, residential hotels, condominiums and apartment buildings). DLANC will maintain an accurate and contemporary listing of all residential buildings showing a 100-foot radius from each building so as to identify any areas both inside and outside of that radius.

d. The Broadway Entertainment District (aka Broadway Theatre District), for the purposes of these Conditions, shall be defined north to south as Broadway from 3rd Street to Olympic Boulevard, and east to west from Frank Court to Lindley Place (aka St. Vincent Alley Court), or the equivalent mid-block point to either of these alleys where the alley is not present, including any theater loading facilities, defined as any public or private surface parking lot, parking garage, public street or curb area adjacent to, or utilized by, a theater. If, in the future, the City adopts an ordinance with regulations governing filming in this area, such regulations shall supersede these Filming Conditions.

e. The Old Bank District residential overlay, for the purposes of these Conditions, shall be defined as the area bound by South Spring St., West 5th St., West 4th St., and Werdin Pl.

2. FILMING STANDARD HOURS AND DAYS

a. Filming activity, or any production-related activity including but not limited to activities such as base camps, catering, generators, etc., within the **DLANC boundaries** is restricted to the hours of 6:00 a.m. to 11:00 p.m. within a 100-foot radius of any residential building. Filming activity in the **Broadway Entertainment District** is restricted to the hours of 6:00 a.m. to Midnight within a 50-foot radius of any residential building. **Old Bank District** is restricted to the hours of 7:00 a.m. to 10:00 p.m. within a 100-foot radius of any residential building**.** No extension of the standard filming hours for

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filming or any disruptive production-related activity shall be allowed until a signature survey has been properly submitted. Proof of signature surveys shall be made available to DLANC upon request.

b. No film permits may be issued along Main and Spring Streets from 2nd to 9th Streets, or on any block of 2nd through 9th Streets between Los Angeles and Spring during the Downtown Art Walk, currently held on the second Thursday of each month. Filming inside of private buildings or entirely on private property during this time is permitted so long as there are no external impacts.

c. No filming may be conducted in close proximity to major public events anywhere in Downtown Los Angeles as permitted by the LAPD, or identified with 30 days notice to the City's Designated Film Permit Contractor by DLANC. Film permits may be considered in light of major public events on a case-by-case basis so long as their issuance will not cause further disruption to Downtown businesses and residents during such events.

3. RESIDENTIAL AND MERCHANT PROTECTIONS IN THE DLANC BOUNDARIES

a. A film permit may include no more than 300 feet of curb lane per city block for the parking of film production vehicles, crew or equipment. Requests for additional amounts of curb lane shall require a signature survey. The **Broadway Entertainment District** is exempt from this restriction.

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c. Customers, employees, residents, and guests of affected properties shall be allowed free ingress/egress to all buildings, merchants, and parking facilities. Arrangements shall be made to ensure access to deliveries, trash pickup, residential move-in/move-out, and vendor access to the properties/merchants during productions.

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